

# eCopy ScanStation OP

Transform color or black & white paper documents into information that is easily integrated with all of your business applications.

eCopy ScanStation OP connects your color or black & white digital copier or document scanner to your company's e-mail and other networked applications for low-cost, easy, instantaneous distribution and management of scanned documents. eCopy provides a simple, easy to use solution for extending the use of these devices while leveraging the investment in your corporate network infrastructure and applications.



## Product Detail



### eCopy ScanStation OP

- > Comprised of an integrated, free standing touch panel, keyboard, and PC
- > Connects easily to any scan-capable digital copier or document scanner
- > Supports both color and black and white scanning
- > To make an eCopy, simply place the paper document in the copier's paper tray and choose one of several "send" options
- > Destination options are shown as easy to read icons on the eCopy ScanStation OP touch screen and may include: Scan and Mail, Scan and Fax, Scan to Desktop, Scan to Printer, and Scan to Document Management System

### eCopy ShareScan OP

- > eCopy ShareScan OP is the software that drives the eCopy ScanStation OP
- > eCopy ShareScan OP integrates seamlessly with Microsoft Windows and Novell Netware networks
- > eCopy ShareScan OP consists of three components: the eCopy ShareScan OP Client, eCopy ShareScan OP Admin Console, and eCopy ShareScan OP Services Manager
- > Administrators can manage connector profiles for multiple eCopy ScanStations from an administrative workstation anywhere on the network. Additionally, eCopy ShareScan OP enables connections into fax, e-mail, and document management applications (add-on connectors only) from the device.
- > Custom "Scan to" buttons can also be created using the eCopy Quick Connect feature
- > Color documents are scanned with eCopy Xpert Compression Technology which reduces file size by more than 99% of the original size
- > Files can be easily transmitted across a network, digitally stored, and printed with superb text and image quality

### eCopy Desktop (Included with eCopy ShareScan OP)

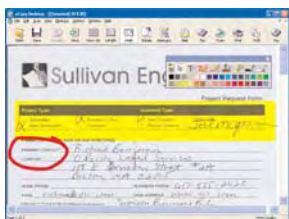
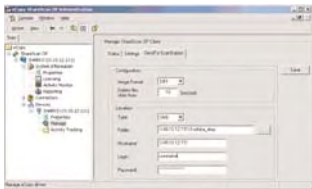
- > Provides a powerful set of document workflow tools that enable individual users to treat paper documents just like digital files right from their desktop workstations.
- > Works with most e-mail and document management applications

## Business Benefits

- > **Integrate paper documents with your existing enterprise applications**
  - > Capture paper information for easy electronic retrieval
- > **Send paper documents electronically and securely**
  - > Password authentication at the device
  - > Creates paper audit trails
  - > Helps fulfill security and compliance requirements
- > **Dynamic User Interface**
  - > Reflects unique user permission and preferences at copier
- > **Change file format, select document encryption, and select create searchable text right at the device**
- > **Advanced tools for IT**

## IT Benefits

- > **Manage multiple devices from one central location**
  - > Easy administration
- > **Microsoft Centric Admin Model via MMC**
- > **Lower Total Cost of Ownership**
- > **Configure Devices with Unique Department Requirements**



## eCopy ShareScan OP Features

- > Software ships complete with hardware and is ready to connect to either color or black & white devices
- > Integrates seamlessly with corporate e-mail address books including Microsoft Outlook/Exchange, Lotus Notes, and LDAP/SMTP
- > Provides ability to send from personal e-mail accounts
- > Features preview screen for verification of image quality in either color or black & white
- > Create searchable text in scanned paper documents using the eCopy ScanStation OP
- > Enter tracking information right at the copier for easy billing
- > Name your scanned paper documents at the eCopy ScanStation OP prior to distribution, giving the file meaning to the recipient.
- > Integrates directly with network fax servers and fax services
- > Provides document security using password protection with 128-bit encryption for distributing and storing your scanned images
- > Change file format, encrypt documents, and create searchable text right at the eCopy ScanStation OP
- > Enables the creation of custom "scan to" buttons with versatile file naming, index file creation, and destination options based on a company's or department's unique requirements with the eCopy Quick Connect feature.
- > Batch file scanning enables files to be created based on the number of pages or on file size.

## eCopy ScanStation OP Benefits

- > Integrated free-standing screen & keyboard support
- > No physical attachment to digital copier
- > Secure, lockable, PC enclosure (caddy)
- > Tilt-swivel keyboard and touch screen
- > Left or right "nested" positioning to accommodate digital copier accessories
- > Easily slides away for access to doors

## eCopy ShareScan OP Benefits

- > Standard platform to integrate with dozens of applications from leading software providers such as Documentum, Open Text, Interwoven and Hummingbird
- > Bates Numbering Service available to organize scanned documents offering the quick retrieval of records
- > Cost Recovery Service available to track scanned documents for the purpose of managing expenses associated with scans

## FIND OUT MORE

Integrate paper into your workflow! Ask your eCopy representative for complete information about electronic distribution and integration of paper documents using eCopy!

[www.ecopy.com](http://www.ecopy.com)



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## SPECIFICATIONS

### SCANSTATION OP SYSTEM REQUIREMENTS

#### Ships With The Following Operating Systems:

- > MS Windows XP
- > MS Windows 2000

#### Memory:

- > 512MB

#### PC Processor:

- > 2.6GHz

\*To run ScanStation OP 3.0 on a previously installed ScanStation, we recommend the following:

- > MS Windows XP
- > MS Windows 2000

#### Memory:

- > 512MB

#### PC Processor:

- > 2.0GHz

### COMPATIBILITY

\*For the latest supported e-mail servers, document management systems, network fax servers, and cost recovery systems, please visit:  
[http://www.ecopy.com/products/supp\\_sys.htm](http://www.ecopy.com/products/supp_sys.htm)

\*For the latest supported platforms, visit:  
<http://www.ecopy.com/support/platforms.htm>

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